

1. Roll Call

A regular meeting of the Board of Education of Evanston Township High School was convened at 6:35 p.m. in the Superintendent's Office. Mr. Metz presided and called the meeting to order. On roll call Mr. Baum, Ms. Burns, Ms. Graham, Ms. Hayman, Ms. Livingston, Mr. Rochelle and Mr. Metz answered present.

Dr. Witherspoon, Superintendent; Ms. Campbell, Director of Human Resources and Ms. De La Fuente, recording secretary, were also present.

2. Closed Session

At 6:36 p.m., under Sections 2C (1) Personnel, 2C (21) Closed Session Minutes and 2C(2) Negotiations, of the Open Meetings Act, Mr. Rochelle moved and Ms. Hayman seconded the motion to move to closed session. All members present voted aye; nays, none. Motion carried. Ms. De La Fuente left the meeting at 6:38 p.m.

3. Open Session – N112

At 7:35 p.m. the Board returned to open session in N-112. On roll call Mr. Baum, Ms. Burns, Ms. Graham, Ms. Hayman, Ms. Livingston, Mr. Rochelle and Mr. Metz answered present.

4. Approval of Minutes

Mr. Rochelle moved the approval of the minutes of the November 21, 2011 regular meeting and the December 6, 2011 special meeting. Ms. Livingston seconded the motion. Upon a roll call vote being taken, the members voted as follows:

Ayes: Baum, Burns, Graham, Hayman, Livingston, Rochelle, Metz

Nays: none.

Motion passed.

5. Written Communication

There were no written communications.

Privelege of the Chair

Mr. Metz read a statement regarding the November 6 and 21, 2011 board meetings. He explained that board meetings are meetings of the Board held in public and board members reactions to one another are informed by things that were said in prior meetings, one-on-one conversations and prior relationships that go back many years. Members express their opinions freely and may sometimes be emotional. Difficult discussions about race that were necessary were held.

INFORMATION ITEMS

6. Recognition of Siemens Science Competition Regional Finals Winners

Julia Crowley Farenga and Patrick Loftus have won the honor of Siemens Science Competition "Top Team" in the Region Five Finals. Both students will now advance to the National Finals in December in Washington D.C.

7. Report on Health Care Center

Mr. Stafford introduced Dr. Julie Holland and Ms. Kathy Swartwout, nurse practitioner, who will be providing a presentation on the Health Care Center at ETHS which is an Intergovernmental Cooperation with the City of Evanston and Northshore University Hospital. Dr. Holland explained that the Health Center opened in February 1996 and provides primary and incidental care, including contraception and psychological services to students at ETHS. Students may enroll with parental permission, currently there are 2000 signed up. Insurance and the Allkids Medicare program are accepted. Basic health services are provided at no charge for those students that have no coverage. The Health Center also provides clinical and teaching services. Future plans include adding acupuncture services and remodeling in the summer of 2012 with the help of a \$75,000 grand from HRSA. Ms. Swartwout reported that in the spring the National "Get Yourself Tested" campaign will take place for the first time at ETHS. This campaign provides outreach on sexually transmitted infections. Information letters will go out to parents with an "opt out" option. The Board thanked the panel for their report.

8. Report on Parent Shadow Day

Ms. Evangeline Semark-Lemoine, Communications Director; Ms. Takumi Iseda, Communications Specialist and Ms. Allie Hart, Assistant Director of Student Support Services reported on the 2011 Parent Shadow Day. Ms. Hart explained that Parent Shadow Day is an annual Open House for parents where they follow their students schedule and partake in some activities. This year 218 parents participated, an increase of 51% over last year. New this year was the "VIP" (Very Important Parent/Guardian) badge that was provided to parents that RSVP'd to easily identify them during the day. A VIP Suite was also provided which allowed parents to have refreshments, rest and an opportunity to meet department chairs, administrators and board members throughout the day. Ms. Lemoine explained the marketing improvements made to Parent Shadow Day. The integrated marketing/communications campaign for Parent Shadow Day began on September 30 to allow parents ample time to navigate their home and work schedule. An email invitation was sent out to parents signed up for home access and a mailed invitation(also translated in Spanish) to those who did not have access. The event was on the ETHS printed and online calendar, website, marquis and communicated to the media. The VIP theme was carried out throughout the day with very positive feedback from both parents and students. Ms. Hart stated that a survey created in conjunction with the Research, Evaluation and Assessment department was sent out to all that participated one week after the event with 22% returning the survey. The results were explained to the Board. Ms. Lemoine concluded with recommendation for 2012.

Board members stated that Parent Shadow Day was a phenomenal event that has been vastly improved and that it was so great, hopefully more parents can attend next year to experience it.

9. Report on Communications

Ms. Evangeline Semark-Lemoine, Communications Director and Ms. Takumi Iseda, Communications Specialist, provided a presentation on the services of the Communications Office which include school publications, external communications review, electronic and web communications, identity and logo standards, media relations, community relations and events. Ms. Lemoine displayed the areas of the ETHS website that are maintained by the Communications Office and added that ETHS is on Facebook and Twitter. She stated that in July 2010 she conducted an audit of key District publications and she highlighted for the Board the redesign of the Course Selection Guide, The Pilot, the Student Activities Calendar and the annual statistical School Profile. The Board president thanked the Communications Department for the very detailed and informative presentation and for the tremendous progress that has been made. One Board member suggested that the Communications Department more broadly highlight the theatre and music departments.

10. Report on Equity and Excellence

The District Equity Leadership Team (DELT) was introduced by Dr. Witherspoon. Mr. Marcus Campbell, Director of Student Supports and Equity, facilitated the presentation. Presenting were: Mr. David Fustransky, Mr. Tyrone Nelson, Mr. Matthew Walsh, Mr. Zach Herrmann, Mr. Steven Spight, Mr. Rick Cardis and Ms. Allie Hart. Mr. Campbell read the District's Equity and Excellence statement and described the Pacific Education Group's (PEG) partnership with ETHS and how they support our work on race and equity. Ms. Hart described the Beyond Diversity two day professional development training session which introduces participants to the role of race in our lives. Participants in that training include administrators, teachers, support staff and members of the community. The goal of that training is to encourage participants to have courageous conversations. Mr. Herrmann explained that the District Equity Leadership Team (DELT) consists of nine members to facilitate the equity and excellence efforts in the school. Mr. Nelson explained that he is a PEG Certified Equity Facilitator along with Zach Herrmann, Aracely Canchola (not present), Matt Walsh and Marcus Campbell. Their role is to attempt to build the capacity to expand examination of educational disparities through the lens of race and equity by training the trainer for systemic change in the District. Mr. Walsh described the ETeam (administrators, social worker, teachers, staff) which continues the conversations about race that began in Beyond Diversity with staff once per month on Professional Development Mondays (8 meetings total). Mr. Speight reiterated the fact that all staff go through the training. Mr. Cardis described the CARE Team (Collaborative Action Research for Equity) as 25 teachers inspired by their experience in Beyond Diversity that meet during PLC Mondays to determine how they

can improve instruction for all ETHS students but especially students of color. The CARE Team process begins by teachers choosing 3-5 students of color, called focus students, and conducting action research focusing on the best ways to provide relevant and rigorous experiences for the focus students. Mr. Futransky provided an overview of the Community Outreach that is being done on behalf of ETHS. He stated that some partnerships include the YWCA, McGaw YMCA, Northwestern University, faith communities, PTSA, District 65, City of Evanston and Village of Skokie. Mr. Campbell displayed a list of other Pacific Educational Group within the North Shore area. Mr. Futransky gave the history of ETHS's relationship with PEG which began in 2009. Mr. Stafford concluded the presentation with the financial aspect of contracting with PEG. The Board then had the opportunity to ask questions and held a discussion about the presentation. The CARE Team, finances and

11. School Day Committee Report

12. FOIA

There were no Freedom of Information Act requests.

13. Board Committee Reports

Mr. Baum gave a Discipline Committee Report.

14. Student Board Report

Mr. Jesse Chatz provided a student report which included.

15. Superintendent's Report

16. Comments from the Public

There were no comments from the public.

ACTION ITEMS

17. Audit Presentation

Mr. Stafford presented the

Mr. Rochelle left the meeting at 9:55 p.m.

18. Approval of Proposals for New Courses, Course Changes and Course Deletions

Ms. Livingston made the motion to approve the Proposals for New Courses, Course Changes and Course Deletions for the 2011-2012 school year. Ms. Hayman seconded the motion. Upon a roll call vote being taken, the members voted as follows:

Ayes: Baum, Burns, Graham, Hayman, Livingston, Metz

Nays: none.

Motion passed.

19. Approval of Change to Board Meeting Schedule

Ms. Graham made the motion to have just one regularly scheduled school board meeting in February on February 27 and cancel the February 13, 2012 meeting. Ms. Hayman seconded the motion. Of the members present, three voted aye, three voted nay. The motion failed.

Motion to table the motion to change the Board Meeting Schedule

Ms. Livingston made a motion to Table the motion to change the Board Meeting Schedule and revisit the need to cancel the February 13, 2012 meeting at the January meeting. Of the members present, three voted aye, three voted nay. The motion failed.

20. Adoption of 2011 Levy

21. Acceptance of Audit Report

Mr. Baum made the motion to accept the 2010-2011 Audit Report conducted by Miller Cooper & Co, Ltd. Ms. Livingston seconded the motion. Upon a roll call vote being taken, the members voted as follows:

Ayes: Baum, Burns, Graham, Hayman, Livingston, Metz
Nays: none.
Motion passed.

22. Consent Agenda

Ms. Graham made the motion to approve the following Consent Agenda for December 12, 2011. Ms. Hayman seconded the motion. Upon a roll call vote being taken, the members voted as follows:

Ayes: Baum, Burns, Graham, Hayman, Livingston, Metz
Nays: none.
Motion passed.

A. Approval of Bills for the period of November 4, 2011 through November 10, 2011 in the amount of one million five hundred nineteen eight hundred sixty nine dollars and sixty five cents (\$1,519,869.65). And for the payroll of November 10, 2011 in the amount of one million seven hundred eighty one five hundred seventy six dollars and ninety five cents (\$1,781,576.95). (Copy available in the Business Office).

B. Treasurer's Report

C. Personnel Agenda

The Board approved the following:

- 1) Appointments to Staff
 - Custodian
 - Food Service
 - Safety
- 2) Change in Status - Stipends/Educational
 - Teachers
 - Coaches
- 3) Leave of Absence – Maternity
 - Teacher
- 4) Resignation
 - Secretary

23. Old and New Business

There was no new business.

24. Closing – Polling the Board

18. Adjournment

At 10:20 P.M. there being no further business to come before the Board, Mr. Metz moved and Ms. Hayman seconded the motion to adjourn. All members present voted aye; nays, none. The next regular meeting will be held on Tuesday, January 17, 2012.

Mark Metz, President

William Stafford, Secretary