

# **INVITATION TO BID & INSTRUCTIONS**

**February 24, 2025**

**EVANSTON TOWNSHIP HIGH SCHOOL DISTRICT 202**

**PHASE 1 ARTS & INNOVATION WING**

**BID GROUP 3**

**OWNER:**

EVANSTON TOWNSHIP HIGH SCHOOL DISTRICT 202  
1600 Dodge Avenue Evanston, IL 60201

**ARCHITECT:**

Perkins&Will  
410 Michigan Ave  
Chicago, IL 60611

**CONSTRUCTION MANAGER:**

Bulley & Andrews, LLC  
1755 West Armitage  
Chicago, IL 60622

**ADDENDUM 1- March 3, 2025**

**ADDENDUM 2- March 7, 2025**

**ADDENDUM 3- March 17, 2025**

## NOTICE TO BIDDERS

Sealed bids will be received by EVANSTON TOWNSHIP HIGH SCHOOL DISTRICT 202 for the following project:

### **ETHS – Centennial Projects Arts & Innovation Wing**

#### **Bid Group: 3**

**Bid Packages: 3A - General Trades** (General Trades: 01 90 00 Final Cleaning, 02 21 13, Surveying, 02 41 19 Demolition, 06 10 53 Rough Carpentry, 06 22 00 Millwork, 07 13 26 Waterproofing, Coating, and Sealants, 07 95 00 Expansion Joints, **07 84 13 Firestopping**, 08 33 23 Overhead Coiling Doors, 08 71 00 Doors, Frames & Hardware, 10 14 19 Signage, 10 26 00 Specialties, 10 28 00 Toilet, Bath, And Laundry Accessories, 12 24 13 Window Shades, 12 66 23 Telescoping Chair Platforms, 14 21 20 Lula Lift)  
**3B - Cast-In-Place Concrete, 3C – Masonry, 3D - Structural Steel Framing/Misc. Metal/Stairs, 3E – Glazing, 3F - Gypsum Board and DEFS, 3G - Flooring (Resilient, Carpet, etc), 3H - Wood Flooring, 3I – Roofing, 3J - Acoustical, Acoustical Panel, Wood, Metal Panel Ceilings, 3K - Painting, Concrete Sealant, High Performance Coating, 3L - Stage Rigging Systems, 3M - Fire Suppression, 3N – Plumbing, 3O - Heating, Ventilating, And Air Conditioning, 3P - Electrical/Security, 3Q - Audio Visual, 3R - Excavation/Site Utilities, And 3S - Landscape**

Bids will be received until **9:00 a.m. prevailing time** on **March 24<sup>th</sup>, 2025**, at the EVANSTON TOWNSHIP HIGH SCHOOL DISTRICT 202 **Entrance 2, 1600 Dodge Avenue Evanston, IL 60201**, and will be publicly opened and read at **9:15 a.m. prevailing time** on that date.

Bids shall be submitted in an opaque sealed envelope clearly marked:

EVANSTON TOWNSHIP HIGH SCHOOL DISTRICT 202

**Evanston Township High School  
1600 Dodge Avenue Evanston, IL 60201  
Attention: Bulley & Andrews  
Project: ETHS – Centennial Projects Arts & Innovation Wing  
Bid Package – Package 3**

All bids must be submitted in accordance with the bidding instructions contained in the Bidding Documents for the project. Bid security in the form of a bid bond in an amount equal to ten percent (10%) of the base bid amount shall be submitted with the bid. Should a bid bond be submitted, the bond shall be payable to the **EVANSTON TOWNSHIP HIGH SCHOOL DISTRICT 202, 1600 Dodge Avenue Evanston, IL 60201**. All documents and information required by the bidding instructions contained in the Bidding Documents for the project shall be submitted with the bid. **Incomplete, late or non-conforming bids may not be accepted.**

No bids shall be withdrawn, cancelled or modified after the time for opening of bids without the Board's consent for a period of ninety (90) days after the scheduled time of bid opening.

The Bidding Documents for the project (which include the bidding instructions for the project and other related documents) will be available February 24<sup>th</sup>, 2025 and may be purchased from BHFx Imaging Reproduction Technologies – 346 North Justine Street, Chicago, IL 60607 – (312) 782-2226. The Bidding Documents are available for viewing/download online without cost or purchase at the link below. Please copy and paste the URL: [https://drive.google.com/drive/folders/184xVEi5owo7uqvUivtCugI\\_e5C-jBN49?usp=drive\\_link](https://drive.google.com/drive/folders/184xVEi5owo7uqvUivtCugI_e5C-jBN49?usp=drive_link)

**The Board reserves the right to reject any or all bids or parts thereof, or waive any irregularities or informalities, and to make an award that in the Board's sole opinion is in the best interest of the District.**

All bidders must comply with applicable Illinois Law requiring the payment of prevailing wages by all Contractors working on public works. If during the time period of work, the prevailing wage rates change, the contractor shall be responsible for additional costs without any change to the contract amount. All bidders must comply with the Illinois Statutory requirements regarding labor, including Equal Employment Opportunity Laws.

For additional information on the project, contact **Ántonia L. Winfrey** of Bulley & Andrews, LLC at [awinfrey@bulley.com](mailto:awinfrey@bulley.com)  
**Bid Group 3**

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<b>Project:</b>	<b>PHASE 1 ARTS &amp; INNOVATION WING</b>
<b>Owner:</b>	<b>EVANSTON TOWNSHIP HIGH SCHOOL DISTRICT 202</b>
<b>Architect/Engineer:</b>	<b>Perkin &amp; Will</b>
<b>Document Issue Date:</b>	<b>February 25, 2025</b>
<b>Pre-Bid Meeting:</b>	<b>March 5, 2025 at 4:00 p.m. EVANSTON TOWNSHIP HIGH SCHOOL DISTRICT 202 1600 Dodge Avenue Evanston, IL 60201</b>
<b>Bids Received:</b>	<b>March 24, 2025 at 9:00 a.m. EVANSTON TOWNSHIP HIGH SCHOOL DISTRICT 202 1600 Dodge Avenue Evanston, IL 60201</b>
<b>Project Architect:</b>	<b>Perkins &amp; Will 410 Michigan Ave Chicago, IL 60611</b>
<b>Construction Manager:</b>	<b>Bulley &amp; Andrews, LLC 1755 W. Armitage Ave. Chicago, IL 60622  Senior Project Manager: <b>Ántonia L. Winfrey</b> Phone: 773-216-1002 Email: <a href="mailto:awinfrey@bulley.com">awinfrey@bulley.com</a></b>

# BID GROUP 3: BID FORM

EVANSTON TOWNSHIP HIGH SCHOOL DISTRICT 202

Phase 1 Arts & Innovation Wing

**SEALED BIDS ARE TO BE DELIVERED TO THE  
EVANSTON TOWNSHIP HIGH SCHOOL DISTRICT 202  
1600 Dodge Avenue Evanston, IL 60201  
BY 9:00 A.M., March 24, 2025th, 2025  
THEY WILL BE PUBLICLY OPENED AT 9:15 A.M.**

Submit 1 original and 2 copies of the bid.

## INVITATION TO BID CONTRACTOR INFORMATION

Company Name: \_\_\_\_\_

DATE:

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

## PHASE 1 ARTS & INNOVATION WING - Bid Packages (SELECT ONE):

**TYPE OF WORK:** \_\_\_\_\_

### **Bid Group: 3**

Bid Packages: 3A – General Trades, 3B - Cast-In-Place Concrete, 3C – Masonry, 3D - Structural Steel Framing/Misc. Metal/Stairs, 3E – Glazing, 3F - Gypsum Board and DEFS, 3G - Flooring (Resilient, Carpet, etc), 3H - Wood Flooring, 3I – Roofing, 3J - Acoustical, Acoustical Panel, Wood, Metal Panel Ceilings,  
3K - Painting, Concrete Sealant, High Performance Coating, 3L - Stage Rigging Systems, 3M - Fire Suppression, 3N – Plumbing, 3O - Heating, Ventilating, And Air Conditioning, 3P - Electrical/Security, 3Q - Audio Visual, 3R - Excavation/Site Utilities, 3S - Landscape

## **BASE BID**

All work associated with “this subcontractor’s scope” as identified within the bid documents. District has the right to award projects separately based on their best interest.

**BASE BID PHASE 1 ARTS & INNOVATION WING** \$ \_\_\_\_\_

## **ALTERNATES – 01 23 00**

All work associated with “this subcontractor’s scope” as identified within the bid documents

### **ADD Alternate No.1 – Orchestra Addition**

1. Base Bid: Site work as shown on Site Plan .005 A02-01 and Civil Drawings.
2. Alternate: Selective demolition and new work associated with the orchestra addition (Column Lines 2.2 to 4 and C to E.1).
3. References:
  - a. Drawing Sheets: .005 A01-01 and all other drawing sheets as appropriate
  - b. Specification: Section 02 41 19 - Selective Demolition, Sections 04 through 14 as appropriate

\$ \_\_\_\_\_

### **ADD Alternate No.2 – Retractable Seating at Studio Theater**

1. Base Bid: Portable audience riser system; electrical connections and sub-floor blocking for future motorized telescopic risers.
2. Alternate: Add motorized Telescopic Seating; Reduce quantity of portable audience riser system.
3. References:

- a. Drawing Sheets: .005 TH-AS01-01 to .005 TH-AS06-05  
Specification: Sections 12 56 16 - Fixed Bleachers and 12 66 13 -Telescoping Bleachers

\$ \_\_\_\_\_

### **ADD Alternate No.3 – Corridor Extension Addition and West Corridor Renovation**

1. Base Bid: Selective demolition and ceiling installation associated with structural reinforcement to existing roof in Corridor CA5 (approx. column line '66-X to '66-P).
2. Alternate: Corridor Addition (Column Lines '66-17 to '66-18 and A to '66-L) Window Replacement in Corridor CA5 Additional Ceiling Replacement in Corridor CA5 Flooring Replacement in Corridor CA5.
3. References:
  - a. Drawing Sheets: .005 A01-01 and all other drawing sheets as appropriate
  - b. Specification: Section 02 41 19 - Selective Demolition, Sections 04 through 14 as appropriate

\$ \_\_\_\_\_

### **ADD Alternate No.4 – Portable Recording Equipment at Orchestra**

1. Base Bid: No Provide Portable Recording equipment at Orchestra.
2. Alternate: Provide Portable Recording equipment at Orchestra per Specification Section 27 41 00.

\$ \_\_\_\_\_

**SCOPE OF WORK**

Acknowledge review and completion of trade specific scope of work

YES

NO

**SCHEDULE**

Acknowledge Receipt of Preliminary Project Schedule

YES

NO

Indicate Duration for Complete Submittal Package Upon Contract Award

\_\_\_\_\_

Identify Lead Times for All Materials with Procurement in Excess of 4 Weeks

\_\_\_\_\_

**BIDS SHALL BE ACCOMPANIED BY BID BOND OR SECURITY IN AN AMOUNT NOT LESS THAN TEN PERCENT (10%) OF THE AMOUNT OF THE TOTAL BID. ALL SIGNED AFFIDAVITS TO BE PROVIDED WITH BID SUBMISSION**

Any and all exceptions to these specifications MUST be clearly and completely indicated on the bid sheet.

Attach additional pages if necessary. **NOTE TO BIDDERS:** Please be advised that any exceptions to these specifications may cause your bid to be disqualified. Submit bids by SEALED BID ONLY. Fax and e-mail bids are not acceptable and will not be considered.

**THE SECTION BELOW MUST BE COMPLETED IN FULL AND SIGNED**

The undersigned hereby certifies that they have read and understand the contents of this solicitation and agree to furnish at the prices shown any or all of the items above, subject to all instructions, conditions, specifications and attachments hereto. Failure to have read all the provisions of this solicitation shall not be cause to alter any resulting contract or to accept any request for additional compensation. By signing this bid document, the bidder hereby certifies that they are not barred from bidding on this contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code of 1961, as amended.

In addition, the under signed hereby certifies they have received, reviewed and understand the contents of the following documents that will become a part of the Subcontract Agreement:

- Complete Set of, "BID GROUP 3" Plans Dated 2/20/2025 and Project Manual with Selected Specifications for Phase 1 Arts & Innovation Wing - EVANSTON TOWNSHIP HIGH SCHOOL DISTRICT 202, 1600 Dodge Avenue Evanston, IL 60201
- Instruction to Bidders dated 2/25/2025
- **ADDENDUM 1- March 3, 2025**
- **ADDENDUM 2- March 7, 2025**
- **ADDENDUM 3- March 17, 2025**
- Preliminary Project Schedule
- Scope of Work Summary Sheets – Issued for Reference & Supplementary Information to be used for equivalent bid preparation
- Subcontract Agreement – Issued for Reference & Supplementary Information to be used for equivalent bid preparation
- Insurance Requirements – Issued for Reference & Supplementary Information to be used for equivalent bid preparation

Authorized Signature: \_\_\_\_\_

Company Name: \_\_\_\_\_

Typed/Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

E-mail \_\_\_\_\_

Fax Number: \_\_\_\_\_

# GENERAL TERMS AND CONDITIONS

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## 1. INTENT

The intention is to purchase services for construction of the District 202 Phase 1 Art & Innovation Renovations work.

The bidders should refer to and consider the following documents in preparing their bids:

- Complete Set of, "BID GROUP 3" Plans Dated 2/20/2025 and Project Manual with Selected Specifications for Phase 1 Arts & Innovation Wing - EVANSTON TOWNSHIP HIGH SCHOOL DISTRICT 202, 1600 Dodge Avenue Evanston, IL 60201
- Instruction to Bidders dated 2/25/2025
- **ADDENDUM 1- March 3, 2025**
- **ADDENDUM 2- March 7, 2025**
- **ADDENDUM 3- March 17, 2025**
- Preliminary Project Schedule
- Scope of Work Summary Sheets – Issued for Reference & Supplementary Information to be used for equivalent bid preparation
- Subcontract Agreement – Issued for Reference & Supplementary Information to be used for equivalent bid preparation
- Insurance Requirements – Issued for Reference & Supplementary Information to be used for equivalent bid preparation

**The work performed shall be in accordance with the provisions of the Illinois Prevailing Wage Act 820 ILCS 130 et seq.**

## 2. AWARD

Award will be made to the lowest responsive and responsible bidder who is best qualified to perform in accordance with the terms and conditions of the contract, based upon the evaluation criteria specified herein.

## 3. TIME OF COMPLETION

Time is of the essence. Bidders should refer to and consider the Preliminary Project Schedule when preparing their bids.

## 4. BIDDER QUALIFICATIONS AND EVALUATION CRITERIA

All bidders must be qualified contractors and demonstrate the capability to provide services required in accordance with the bid specifications. Bids shall be evaluated as follows (not listed in order of priority):

- Bid pricing
- Compliance with specifications
- References (Complete the Reference Sheet included herein.)
- Experience
- Submittal compliance

## 5. SECURITY GUARANTEE

Each bidder shall submit a Bid Bond in the amount of 10% to serve as a guarantee that the Contractor shall enter into a contract with Bulley & Andrews to perform the work identified herein, at the price bid. This security shall be retained by Bulley & Andrews throughout the contract term to guarantee the Contractor's performance in accordance with the terms and conditions of the contract.

**Any bid not complying with the Security requirement may be rejected as non-responsive.**

## 6. CONTRACT BOND

A payment and performance bond are **NOT** required for this project. As construction manager/contractor will be carrying subcontractor default insurance and P&P Bond.

## 7. ADDITIONAL INFORMATION

Should the bidder require additional information about this bid, submit questions via email to: Antonia L. Winfrey via [awinfrey@bulley.com](mailto:awinfrey@bulley.com). Questions are required no less than 5 business days prior to Bid Opening date.

ANY and ALL changes to these specifications are valid only if they are included by written Addendum to All Bidders. No interpretation of the meaning of the plans, specifications or other contract documents will be made orally. Failure of any bidder to receive any such addendum or interpretation shall not relieve the bidder from obligation under this bid as submitted. All addenda so issued shall become part of the bid documents. Failure to request an interpretation constitutes a waiver to later claim that ambiguities or misunderstandings caused a bidder to improperly submit a bid.

## 8. DEFINITIONS

- 8.1 **Base Bid** is the sum stated in the Bid for which the Bidder offers to perform the Work described in the Bidding Documents as the base, to which Work may be added or from which Work may be deleted for sums stated in Alternate Bids or Unit Prices.
- 8.2 **Alternate Bid** is an amount stated in the Bid to be added to or deducted from the amount of the Base Bid if the corresponding change in the Work, as described in the Bidding Documents, is accepted.
- 8.3 **Unit Price** is an amount stated in the bid as a price per unit of measurement for materials, equipment or services, including all overhead and profit for a portion of the Work as described in the Bidding Documents. Bulley & Andrews may reject or negotiate any unit price considered excessive or unreasonable.
- 8.4 **Owner** is the person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Owner shall designate in writing a representative who shall have express authority to bind the Owner with respect to all matters requiring the Owner's approval or authorization.
- 8.5 **Architect** is procured by the Owner who is lawfully licensed to practice architecture or an entity lawfully practicing architecture in the jurisdiction where the Project is located. That person or entity is identified as the Architect in the Agreement and is referred to throughout the Contract Documents as if singular in number.
- 8.6 **Construction Manager/Contractor** is the person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Construction Manager/Contractor shall be lawfully licensed, if required in jurisdiction where the Project is located. The Construction Manager/Contractor shall designate in writing a representative who shall have express authority to bind the Construction Manager/Contractor with respect to all matters the Contract. The term "Construction Manager/Contractor" means the Construction Manager/Contractor's authorized representative.
- 8.7 **Subcontractor** a person or entity who has a direct contract with the Construction Manager to perform a portion of the Work at the site. The term "subcontractor" is referred throughout the Contract Documents as if singular in number and means a Subcontractor or authorized representative of the Subcontractor. The term "Subcontractor" does not include a separate contractor or subcontractors of a separate contractor.

## 9. RESPONSIVE BID

- 9.1 A "Responsive Bid" is defined as a "bid which conforms in all material respects to the requirements set forth in the invitation for bids." Bidders are hereby notified that any exceptions to the requirements of this bid may be cause for rejection of the bid.
- 9.2 Bidders shall promptly notify Bulley & Andrews of any ambiguity, inconsistency or error which they may discover upon examination of the bidding documents. Interpretations, corrections and changes will be made by addendum. Each bidder shall ascertain prior to submitting a bid that all addenda have been received and acknowledged in the bid.

## 10. AWARD

Shall be made to the lowest responsive and responsible bidder who meets the specifications including financial capacity to perform, experience and qualifications performing similar work, scheduling and availability to perform the work within the time allowed.

#### 11. **INSURANCE**

The Contractor shall maintain for the duration of the contract insurance, which meets the Project Specification and Contract requirements.

#### 12. **HOLD HARMLESS**

The Contractor agrees to indemnify, save harmless and defend Bulley & Andrews, Evanston Township High School District 202, the City of Evanston, Perkins&Will and its consultants its agents, servants, employees, and each of them against and hold it and them harmless from any and all lawsuits, claims, demands, liabilities, losses, and expenses; including court costs and attorney's fees for or on account of any injury to any person, or any death at any time resulting from such injury, or any damage to property, which may arise or which may be alleged to have arisen out of, or in connection with the work covered by this project. The foregoing indemnity shall apply except if such injury is caused directly by the willful and wanton conduct of Bulley & Andrews, Evanston Township High School District 202, the City of Evanston, it agents, servants, or employees or any other person indemnified hereafter.

#### 13. **CHANGE IN STATUS**

The Contractor shall notify Bulley & Andrews immediately of any change in its status resulting from any of the following: (a) vendor is acquired by another party; (b) vendor becomes insolvent; (c) vendor, voluntary or by operation law, becomes subject to the provisions of any chapter of the Bankruptcy Act; (d) vendor ceases to conduct its operations in normal course of business. Bulley & Andrews shall have the option to terminate its contract with the vendor immediately on written notice based on any such change in status.

#### 14. **CHANGE ORDERS**

In the event that a Change Order is required, the Contractor shall review the scope of work to be performed under the contract to suggest alternatives that can be implemented to offset the cost increase of any necessary changes without sacrificing the quality and/or scope of the contract specifications.

#### 15. **PRECEDENCE**

**In the event of inconsistencies within or between parts of the Contract Documents, or between the Contract Documents and applicable standards, codes, and ordinances, the Contractor shall provide the better quality or greater quantity of Work or comply with the more stringent requirements; either or both in accordance with the Architect's and Bulley & Andrew's interpretation.**

**16. VILLAGE CONTRACTOR'S LICENSE:** The most responsive and responsible bidder, prior to commencing any work onsite, must have a valid City of Evanston Contractor's License on-file with the Development Department.

**•PHASE 1 ARTS & INNOVATION WING - EVANSTON TOWNSHIP HIGH SCHOOL DISTRICT 202**

THE UNDERSIGNED, BEING FIRST DULY SWORN ON OATH, DEPOSES AND STATES AS FOLLOWS:

1. That the undersigned has authority to make this certification on behalf of the bidder.

\_\_\_\_\_  
Name of Company

2. That the undersigned has read the contents, in regard to disqualification of certain bidders which are contained on the following pages of the bid documents.
3. That the undersigned knows of his own knowledge that the bidder is not disqualified from submitting a bid under the aforesaid sections.

Authorized Signature \_\_\_\_\_

Type or Print Name \_\_\_\_\_

Title \_\_\_\_\_

SUBSCRIBED AND SWORN TO before me

this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

Instructions: This is to be completely filled out and executed by the chief officer or the individual authorized to submit the certification.

## **DISQUALIFICATION OF CERTAIN BIDDERS**

### **PERSONS AND ENTITIES SUBJECT TO DISQUALIFICATION**

No person or business entity shall be awarded a contract or subcontract, for a stated period of time, from the date of conviction or entry of a plea or admission of guilt, if the person or business entity,

- A) has been convicted of an act committed, within the State of Illinois or any state within the United States, of bribery or attempting to bribe an officer or employee in the State of Illinois, or any state in the United States in that officer's or employee's official capacity;
- B) has been convicted of an act committed, within the State of Illinois or any state within the United States, of bid rigging or attempting to rig bids or bid rotating as defined in the Sherman Anti-Trust Act and Clayton Act 15 U.S.C.;
- C) has been convicted of bid rigging, attempting to rig bids or bid rotating under the laws of the State of Illinois, or any state in the United States;
- D) has been convicted of an act committed, within the State of Illinois or any state in the United States, of price-fixing or attempting to fix prices as defined by the Sherman Anti-Trust Act and Clayton Act 15 U.S.C. Sec. 1 et seq.;
- E) has been convicted of price-fixing or attempting to fix prices under the laws of the State of Illinois, or any state in the United States,
- F) has been convicted of defrauding or attempting to defraud any unit of state or local government or school district within the State of Illinois or in any state in the United States;
- G) has made an admission of guilt of such conduct as set forth in subsection (A) through (F) above which admission is a matter of record, whether or not such person or business entity was subject to prosecution for the offense or offenses admitted to;
- H) has entered a plea of nolo contendere to charges of bribery, price fixing, bid rigging, bid rotating, or fraud; as set forth in subparagraphs (A) through (F) above.

Business entity, as used herein, means a corporation, partnership, trust, association, unincorporated business or individually owned business.

**•PHASE 1 ARTS & INNOVATION WING - EVANSTON TOWNSHIP HIGH SCHOOL DISTRICT 202**

**TAX COMPLIANCE AFFIDAVIT**

THE UNDERSIGNED, BEING FIRST DULY SWORN ON OATH, DEPOSES AND STATES AS FOLLOWS:

1. That the undersigned has authority to make this certification on behalf of the bidder.

\_\_\_\_\_

Name of Company

2. The individual or entity making the foregoing bid certifies that he is not barred from contracting with the City of Evanston because of any delinquency in the payment of any tax administered by the State of Illinois Department of Revenue unless the individual or entity is contesting, in accordance with the procedures established by the appropriate revenue act, or entity making the bid understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition, voids the contract and allows the municipality to recover all amounts paid to the individual or entity under the contract in civil action.

Authorized Signature \_\_\_\_\_

Type or Print Name \_\_\_\_\_

Title \_\_\_\_\_

SUBSCRIBED AND SWORN TO before me

this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

Instructions: This is to be completely filled out and executed by the chief officer or the individual authorized to submit the certification.

**•PHASE 1 ARTS & INNOVATION WING - EVANSTON TOWNSHIP HIGH SCHOOL DISTRICT 202**

**ANTI-COLLUSION AFFIDAVIT AND BIDDER'S CERTIFICATION**

THE UNDERSIGNED, BEING FIRST DULY SWORN ON OATH, DEPOSES AND STATES AS FOLLOWS:

1. That the undersigned has authority to make this certification on behalf of the bidder.

\_\_\_\_\_

Name of Company

2. The party making the foregoing bid, that such bid is genuine and not collusive, or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any person, to put in a sham bid or to refrain from participating and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person; to fix the bid price element of said bid, or of that of any other bidder, or to secure any advantage against any other bidder or any person interested in the proposed contract.
3. The undersigned certifies that he is not barred from submitting a bid on this contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid-rotating.

Authorized Signature \_\_\_\_\_

Type or Print Name \_\_\_\_\_

Title \_\_\_\_\_

SUBSCRIBED AND SWORN TO before me

this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

Instructions: This is to be completely filled out and executed by the chief officer or the individual authorized to submit the certification.

**PHASE 1 ARTS & INNOVATION WING - EVANSTON TOWNSHIP HIGH SCHOOL DISTRICT 202**

(Vendors/Contractors with 25 or More Employees)

**CERTIFICATE OF COMPLIANCE WITH  
ILLINOIS DRUG-FREE WORKPLACE ACT**

\_\_\_\_\_ (vendor/contractor), having 25 or more employees, does hereby certify pursuant to Section 3 of the *Illinois Drug-Free Workplace Act*, as amended (30 ILCS 580/3) that (he, she, it) shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the *Illinois Drug-Free Workplace Act*, as amended,(30 ILCS 580/1 et. seq.), and further certifies that (he, she, it) is not ineligible for award of this contract by reason of debarment for a violation of the *Illinois Drug-Free Workplace Act*, as amended (30 ILCS 580/1 et.seq.).

\_\_\_\_\_  
Vendor/Contractor

By: \_\_\_\_\_

Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**PHASE 1 ARTS & INNOVATION WING - EVANSTON TOWNSHIP HIGH SCHOOL DISTRICT 202**

(Individual Vendor/Contractor)

**CERTIFICATE OF COMPLIANCE WITH  
ILLINOIS DRUG-FREE WORKPLACE ACT**

\_\_\_\_\_ (Individual Vendor/Contractor), does hereby certify pursuant to Section 4 of the *Illinois Drug-Free Workplace Act*, as amended (30 ILCS 580/4) that (he, she) will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of the contract and that (he, she) is not ineligible for award of this contract by reason of disbarment for a violation of the *Illinois Drug-Free Workplace Act*, as amended (30 ILCS 580/1 et. seq.).

\_\_\_\_\_  
Individual Vendor/Contractor

By: \_\_\_\_\_

Signature

\_\_\_\_\_  
Date

**PHASE 1 ARTS & INNOVATION WING - EVANSTON TOWNSHIP HIGH SCHOOL DISTRICT 202**

**CERTIFICATE REGARDING  
SEXUAL HARASSMENT POLICY**

\_\_\_\_\_ (Vendor/Contractor), does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act*, as amended (775 ILCS 5/2-105) that (he, she, it) has a written sexual harassment policy that includes, at the minimum, the following information: (1) the illegality of sexual harassment; (2) the definition of sexual harassment under State law; (3) a description of sexual harassment, utilizing examples; (4) an internal complaint process including penalties; (5) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (6) directions on how to contact the Department of Human Rights and Human Rights Commission; and (7) protection against retaliation.

\_\_\_\_\_  
Name of Vendor/Contractor

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**PHASE 1 ARTS & INNOVATION WING - EVANSTON TOWNSHIP HIGH SCHOOL DISTRICT 202**

**AUTHORIZATION FOR CRIMINAL BACKGROUND INVESTIGATION**

The undersigned hereby authorizes the Evanston Township High School District 202, to request a criminal background investigation for onsite employees to the Illinois State Police, pursuant to Section 10-21.9 of the School Code of Illinois, para. 10-21.9 and to receive criminal history record information pursuant hereto.

\_\_\_\_\_  
(Printed or Typed Name of Applicant or Employee)

\_\_\_\_\_  
(Signature of Applicant or Employee)

Date: \_\_\_\_\_, 20\_\_\_\_.

AFFIDAVIT: "I (we) hereby certify and affirm that if awarded a contract with District 202, we will comply fully with the "Illinois State Criminal Investigation pursuant to Section 10-21.9 of the School Code of Illinois, Para. 10-21.9 and additional standards are included in the Supplementary General Conditions."

The following affidavit must be signed and submitted with bidder's bid proposal. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

\_\_\_\_\_, as part of its bid for the \_\_\_\_\_ work for the District 202 certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a violation of Illinois State Criminal Investigation pursuant to Section 10-21.9 of the School Code of Illinois, Para. 10-21.9 and that all workers, sub-contractors and personnel required to perform the work are to be in compliance with the specified information.

Firm: \_\_\_\_\_

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed Name and Title)

SUBSCRIBED and SWORN TO before me

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

# REFERENCES

List below Projects of similar size and scope for which this scope or other similar services have been provided:

Agency Name:	
Address:	
Telephone No.:	
Contact Person:	
Date of Service:	
Projection Description:	
Project Size & Cost:	

Agency Name:	
Address:	
Telephone No.:	
Contact Person:	
Date of Service:	
Projection Description:	
Project Size & Cost:	

Agency Name:	
Address:	
Telephone No.:	
Contact Person:	
Date of Service:	
Projection Description:	
Project Size & Cost:	

Agency Name:	
Address:	
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Contact Person:	
Date of Service:	
Projection Description:	
Project Size & Cost:	